



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION
Cordillera Administrative Region



Hotline: 09175001294 / 09999949296

Email add: car@owwa.gov.ph

REQUEST FOR PRICE QUOTATION

RFQ: 03-0286

Gentlemen:

Please quote your lowest net prices, taxes included, on the items mentioned and submit your quotation to the Overseas Workers Welfare Administration, 2nd Floor Gestdan Centrum 80 Bokawkan Road, Corner P. Burgos, Baguio City not later than _____ at which time all submitted sealed proposals shall be opened.
We reserve the right to reject any or all bids.

PHILGEPS REFERENCE NUMBER: 11910556

ABC: PHP 416,000.00

Very truly yours,

Loures I. Estocapio
LOURDES I. ESTOCAPIO
OWWO III/OIC-PSD

DATE:

ITEM QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE
		PURCHASE OF PROJECTOR AND SHREDDER FOR OWWA REGIONAL OFFICE AND PROVINCIAL (LAMINATING MACHINE) OFFICE OF OWWA CORDILLERA	
6	UNIT	SHREDDER	
		MINIMUM SPECS: ***Heavy Duty ***24-sheet cross-cut paper shredder ***Automatic Paper Shredder Machine ***660 watts power ***Anti-Jam: Reverse function ***Auto start/stop function ***With LED indicator for Standby/Overload/Overheat/Door Open/Bin Full ***Dimensions: (L)37 x (W)28 x (H)59 cm	
5	SET	PROJECTOR WITH STAND ALONE WHITE SCREEN	
		PROJECTOR MINIMUM SPECS: ***HDMI 3D Ready ***Wireless Projection ***4,300 ANSI Lumens (Standard) ***1080p (1,920 x 1,080) Resolution ***2 Years Warranty	
		WHITE SCREEN MINIMUM SPECS: *** 180 cm x 120 cm or bigger	
6	UNIT	LAMINATING MACHINE	
		LAMINATING MACHINE MINIMUM SPECS: ***HEAVY DUTY ***FORWARD AND REVERSE SWITCH ***HOT AND COLD LAMINATING SWITCH ***CAN LAMINATE ALL SIZES OF PAPER - ID Card ,A4 ,A3 , letter & legal Sizes.	
		NOTHING FOLLOWS	

REQUIREMENTS:

- Supplier must be **PHILGEPS registered**,
- Price quotation shall be firm, irrevocable and **not subject to any change**
- Delivery term: Within maximum of **5 working days** upon receipt of Purchase Order. A penalty of one-tenth (1/10) of one percent of every day of delay shall be imposed on the undelivered item/s,
- Supplier should warrant that all items are in **accordance with the specifications**. If any of the items do not meet the specifications, a replacement (of same / concordance with the quality) is necessary within 2 days.
- Interested suppliers are required to submit the following documents in addition to the Canvass form:
 - Mayor's Business Permit
 - PHILGEPS Registration
 - Omnibus Sworn Statement (for ABC is above Php 50,000.00)
- Check payment will be released within **5 days upon completion of delivery of all items**, and after inspection of the BAC and Inspection committee.
- Bid price must be inclusive of taxes**

Name of Store:	
Address:	
Contact Number:	
Check Payable to:	
Received by:	
	<i>Name and Signature</i>
TIN Number:	
	<input type="checkbox"/> VAT <input type="checkbox"/> NON-VAT
Canvassed by:	

2. Price quotation shall be firm, irrevocable and not subject to any change	
3. Delivery term: Within maximum of 3-5 working days upon receipt of Purchase Order and NTP	
4. Supplier should warrant that all items are in accordance with the specifications . If any of the items do not meet the specifications, a replacement (of same / concordance with the quality) is necessary within 2 days.	
5. Check payment will be released within 5 days upon completion of delivery of all items , and after inspection of the BAC and Inspection committee.	
****Bid price must be inclusive of taxes	
Name of Store:	
Address:	
Contact Number:	
Check Payable to:	
Received by:	
	<i>Name and Signature</i>
TIN Number:	
<input type="checkbox"/> VAT	<input type="checkbox"/> NON-VAT
Canvassed by:	